SCHEV James Monroe Building 101 North Fourteenth Street Richmond, Virginia 23219



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## **Instructional Location Closure Form**

An instructional location is a classroom extension operated under the direction of a designated Virginia site. It is geographically located within 50 mile radius from the designated site and offers less than 50% of an educational program.

Instructional Location Clo	osure Information	
School Name:	Date:	
Street Address:		
City:		
State:		
Zip Code:		
Office Phone #:	( ) Fax #:	
Contact Person:		
Title:		
Email:		
Date of Anticipated Closing:		
# Of Currently Enrolled Students:		
Describe reason(s) for closing:		
Where will the current students attend class(es)?		
		-
Signed:	Date:	_
Name (print)	Title:	
SCHEV Use Only:		
Date Received:	Date Processed:	
Processed By:		